

## SOCIAL AUDIT SOCIETY, BIHAR

Social audit Society is registered under society act 1860, under Rural Development department, government of Bihar. In pursuance of Section 17(1) of the MGNREGA, 2005, Gram Sabha is required to conduct regular social audits of all the projects under the MGNREGA's scheme taken up within the Gram Panchayat. The ministry of Rural Development, in consultation with the Comptroller and Auditor General (C&AG), notified the Audit of scheme Rules, 2011 under section (1) of section 24 of the Act, principles of conducting social audits should follow the provisions of the act, bring more transparency and accountability through involvement of community.

Social audit is an audit that is conducted by the people, especially by those people who are affected by, or are the intended beneficiaries of the scheme being audited and facilitated by the government. Hence, Social audit can be described as verification of the implementation of a programme/Scheme and its results by the community with the active involvement of the primary stakeholder. This is done by the comparing official records with actual ground realities with the participation of the community in the verification exercise and reading out the finding of the verification exercise aloud in a public platform. Oral testimonies and facts are obtained from the public and compared with the official records. The Social audit process also examines whether the money was spent properly and has made a difference to people's lives.

This society will conduct social audit of different programme/schemes of Rural Development Department, Bihar primarily MGNREGA, Indira AwasYojna/Pradhan Mantri Awas Yojna, and Lohiya Swachh Bihar Abhiyan (LSBA). In addition to this, society will do social audit for Food and Consumer Protection Department and Har Ghar Nalka Jal(PHED) Bihar. As per the notification or by the order of state government this society can do social audit of any schemes/programme.

*Applications are invited for the following positions under Social Audit society, Bihar*

| Position Name | Vacancy              | Qualification & Experience   | Job Description/Responsibility   | CTS* (Monthly)** (Excluding other benefits) |
|---------------|----------------------|--|--|---|
| Director      | 01 Position (UR - 1) | Two years full time 'Post Graduate Diploma /Post Graduate Degree in Human Resource Management / Business Management/ Rural Management/ Social Work/ Rural Development/Development Studies/Public Administration from a recognized institute.<br><br><u>Experience:</u><br>Minimum 12 years' post qualification experience in the area of Social / Rural Development projects / | <ul style="list-style-type: none"> <li>• S/he will manage social audit implementation</li> <li>• S/he will ensure that all social audit under taken by SAS comply with the audit of the Scheme Rule, 2011 and other government orders for scheme.</li> <li>• S/he will comply with the approved calendar of social audit</li> <li>• S/he will coordinate the process of designing and development of all programmatic guidelines with</li> </ul> | Rs.92372<br><br>To<br><br>Rs.112110.        |

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|  |  | <p>MGNREGA / IAY / PMAY / Food Security.</p> <p>S/he should have more than 8 years of proven administrative ability to handle human resources with varying skill at state levels.</p> <p>Preference would be given to candidates with the experience in the field of Social Audit and right based activities.</p> <p style="text-align: center;"><b>Or</b></p> <p>Retired or Working Central/State government officers with minimum 12 years of experience at state/District level, out of this, S/he should have minimum 3 years experience in Rural Development/Social Welfare/Other Development Sector and 8 years experience in administrative responsibility.</p> <p><b>Skills Required:</b></p> <p>Computer Skills – Sound Knowledge of MS Office environment.</p> <p>Language Skills – Good writing and oral skills in both English and Hindi.</p> <p><b>The tenure of the Director shall be three years not exceeding the age of 67 years</b></p> | <p>respect to social audit, capacity building strategy, monitoring and learning strategy, mass campaigning etc. for smooth functioning of the SAS.</p> <ul style="list-style-type: none"> <li>• S/he will ensure that all policy decision are implemented in the best of its sprit.</li> <li>• S/he will undertake all activities necessary to fulfill the objective and vision of SAS</li> <li>• S/he will anchor all the communication and interactions with all the implementing agencies and office of Accountant General (AG), Government of Bihar</li> <li>• S/he will ensure transparency in financial administration and functioning of SAS</li> <li>• S/he will ensure that each member of Social Audit Society maintain the highest level of integrity in his conduct.</li> </ul> | <p style="text-align: center;"><b>Rs.92372</b></p> <p style="text-align: center;"><b>To</b></p> <p style="text-align: center;"><b>Rs.112110.</b></p>  |
| <p style="text-align: center;"><b>Social Audit Advisor (SAA)</b></p> | <p style="text-align: center;"><b>01 Position (UR – 1)</b></p> | <p><b>Qualification:</b></p> <p>Two years Full time Post Graduate Diploma/Post graduate Degree in Human Resource Management / Business Management/ Rural Management/ Social Work/ Rural Development/ Development Studies/Public Administration from a recognized institute/universities with minimum 7 years' of relevant</p>   | <p>Social Audit Advisor will be full be responsible for provide the required management and facilitation support for all the activities related the social audit in the state and coordinates with districts under the guidance of DirectorSAS.</p> <ul style="list-style-type: none"> <li>• To promote technical guidance regarding schemes and support to the Society</li> <li>• To monitor and appraise the</li> </ul>   | <p style="text-align: center;"><b>Rs. 48068</b></p> <p style="text-align: center;"><b>To</b></p> <p style="text-align: center;"><b>Rs. 63978.</b></p> |

post qualification experience in the area of Social/ Rural Development projects/MGNREGA /IAY/PMAY/Food Security.

**Experience:**

S/he should have minimum 5 years of proven administrative ability, knowledge and skills in accounting, holding human resource at state level .Preference will be given to candidates having experience in externally aided (WHO, World Bank, etc) Govt. projects & programs.

Preference would be given to candidates with the experience in the field of Social Audit and right based activities.

**Or**

Retired or Working Central/State government officers with minimum 7 Years of experience at district and state level. Out of this, S/he should have minimum 2 Years experience in Rural Development/Social Welfare/Other Development Sector and 5Years experience in administrative responsibility.

**Skills Required:**

Computer Skills – Sound Knowledge of MS Office environment.

Language Skills – Good writing and oral skills in both English and Hindi.

**The tenure of the Social Audit Advisor shall be three years not exceeding the age of 67 years.**

performance of the concern social audit team on concurrent basis and would do the needful

- To ensure that the social audit team abides by the code of conduct as laid down in the policy document.
  - To facilitate coordination between the team and the implementing agency for better observer of the state government for the piloting the social audit.
  - To coordinate the pachayats and block level hearings and shall prepare the social audit report.
  - To verify the recommended the claims submitted by the concern VRPs, BRPs and DRPs for the payment on the basis of their attendance and performances
  - To support in smoothing policy direction and social audit design
  - Preparation of Annual Implementation Plan (AIP) for the state
  - To undertake extensive field visit to ensure the quality of project/program interventions.
  - To liaison with Civil Society Organizations (CSOs) in the state to ensure effective partnership between the SAS and CSOs.
  - To inculcate the grassroots experiences into the design, development and framing of various strategies, social audit manuals, rules, guidelines etc.
  - To evaluate and review the social audit process and the resource persons and to be part of annual report preparation
- Any other work assign by the Director, SAS.

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**Note:**

- Reservation policy of the Government of Bihar will be applicable for this recruitment. Only eligible candidates as per the required eligibility criteria will be called in a phased manner.
- Reservation benefits will be available only to applicants who have domicile of Bihar.
- For the purpose of calculation of Age, Experience, the reference date will be the **31 of March 2021**
- Number of vacancies may be changed without prior notice.
- \* Cost of Society (CTS) includes Basic, House Rent Allowance (HRA), Project Allowance, and Child Education Allowance (CEA) for two children, Employee Provident Fund (EPF) (Employer share).
- **\*\*Other monetary benefits for SAS employees include Annual Increment at the rate of 5%, Performance pay up to 30% of Annual Basic, Accident Insurance, Medical Insurance cover for self & family, Laptop Purchase Advance/Laptop maintenance allowance, Self-learning allowance, etc.**
- Positions under SAS are offered on a contract basis initially for a period of three years. Renewal/Continuation of contract would be subject to Annual performance appraisals and continuance of the project.
- **Serving State Government Officials** are encouraged to apply. Relevant deputation norms/SAS policy would be applicable to them.
- Retired Officials from Govt., PSUs and Banks with enough zeal and willingness to work for the cause of the poor may also apply for the suitable positions. Retired government officials applying for various positions should have completed graduation to be considered for selection process.
- SAS reserves the right to cancel this recruitment process fully or partially at any stage at its discretion of **Selection:**
- List of applications received, short listed applications, dates and venue of selection tests etc. would be posted on <http://rdd.bih.nic.in> and <http://socialauditsociety.bih.nic.in>.
- Candidates are requested to check the website periodically for updates and other announcements.  
**Link for apply start on 03/08/2021 [online.bih.nic.in/SASRec/Default.aspx](http://online.bih.nic.in/SASRec/Default.aspx)**  
**Last date of receiving Online application till 21.08.2021 at 05:00 pm.**

**Disclaimers:** Mere eligibility doesn't guarantee a job. SAS reserves the right to shortlist candidates based on qualification and relevant experience.

  
 Secretary-cum-Director  
 Social Audit Society, Bihar