

Government of Bihar
Social Welfare Department

Notification

No. सो को स्था 10-28/2008

3639

Patna, Dated- 22.8.15

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Bihar is hereby pleased to make the following Rules to regulate the constitution and the procedure in it and other service conditions of Bihar Child Development Services Cadre under control of Department of Social Welfare.

Bihar Child Development Services Rules, 2015

Chapter - I

Preliminary.

1. **Short title, extent and commencement.** - (1) These Rules may be called "Bihar Child Development Services (appointment & service condition) Rules, 2015."
 - (2) It shall extend to the whole of the state of Bihar.
 - (3) It shall come into force at once.

2. **Definitions.** - In these Rules, unless there is anything contrary to the subject or context
 - (i) "Governor" means the Governor of Bihar;
 - (ii) "Government" means the Government of Bihar;
 - (iii) "Department" means the Social Welfare Department as specified in the Rules of Executive Business;
 - (iv) "Board of Revenue" means Board of Revenue under the Revenue and Land Reforms Department as specified in the Rules of Executive Business;
 - (v) "Commission" means the Bihar Public Service Commission;
 - (vi) "Cadre" means the Bihar Child Development Services Cadre;
 - (vii) "Member of Cadre" means a person appointed and earlier appointed and working on regular basis in the Bihar Child Development Services Cadre under the provisions of these Rules;
 - (viii) "Departmental Promotion Committee" means the committee duly constituted by the State Government for departmental promotion;
 - (ix) "Appointing Authority" means the Governor of Bihar;
 - (x) "Controlling Authority" means the Principal Secretary/Secretary of Social Welfare Department;
 - (xi) "Year" means Financial Year i.e. first of April to the thirty first of March next year;
 - (xii) "Subordinate Services" means a personnel of the cadre of Assistant Child Development Project Officer;



3. **Constitution of Services.** - (1) The officers earlier appointed and working on the following posts on regular basis in this rule will be included in this cadre:-

Sl	Designation
1	2
1	Child Development Project Officer
2	District Programme Officer /Assistant Director
3	Deputy Director
4	Joint Director

The number and pay-scale of different posts of this service will be same which will be determined by the government from time to time.

(2) This service shall be of State Level Service and shall be under the control of Social Welfare Department.

(3) The composition, number of posts etc of this cadre shall be reviewed by the committee comprising of the following members and it shall send its recommendations to the Government :-

- (i) Principal Secretary/Secretary Social Welfare Department –**Chairman**
- (ii) Director, I.C.D.S. –**Member**
- (iii) An Officer not below the rank of Joint Secretary nominated by Department of Finance –**Member**
- (iv) An Officer not below the rank of Deputy Director of Child Development Services Cadre nominated by the Social Welfare Department –**Member**
- (v) Officer of SC/ST Category nominated by General Administration Department –**Member**
- (vi) In-charge Establishment officer of Social Welfare Department –**Member Secretary**

(4) The cadre officers shall be posted to the Cadre Posts. Non cadre officers may be posted to the cadre posts as per need by the Government.

CHAPTER - II

4. **Recruitment.** - (1) 75% of posts of basic grade of this service "Child Development Project Officers" shall be filled by direct recruitment on the recommendations of the Commission and 25% of the posts from the Subordinate services on the basis of seniority-cum-eligibility.

(2) All the posts of the service may be filled by the appointment of both men and women candidates.

(3) Provisions of reservation for the recruitment as well as promotion as notified by the State Government, from time to time, shall be applicable to this service.

5. **Qualification and Procedure of Direct Recruitment.** -

(1) **Age Limit** - Minimum age for direct recruitment shall be twenty one years on First August of the year of inviting applications and maximum age

shall be the same as may be determined by the General Administration Department of State Government, from time to time.

(2) Qualification - The minimum educational qualification for direct recruitment in the basic grade shall be Graduation from any recognized university. For direct recruitment in the service, Commission may arrange special or Graduate level Combined Competitive Examination consisting of compulsory subjects and at least one of the following optional subjects -
(a) Home Science (b) Psychology (c) Sociology (d) Labour & Social Welfare.

(3) Written Examination - The Commission shall/will organize the written examination as per its own established procedure.

(4) Interview - The Commission shall/will organize the interview as per its own established procedure of selected candidates on the basis of marks obtained in Written Examination.

(5) Medical Examination will be conducted according to the provisions determined by the Commission.

(6) Subject, Syllabus and determination of marks - Determination of Subject for written examination, syllabus and the marks and determination of marks for interview shall be made determined by the Department in consultation with the commission.

(7) Calculation of Vacancy and information to the Commission - Department shall calculate the vacancy for the direct recruitment and recruitment by promotion in the Bihar Child Development Service in that year on the basis of 1st April of every year and shall send the requisition to the Commission by the 30th April.

(8) Recruitment - The Commission shall recommend the names of the selected candidates in order of merit against the roster wise vacant posts to the Department based on combined or separately held Competitive Examination.

6. **Recruitment by promotion from Subordinate Service.** - **(1)** The personnel working on the post of Assistant Child Development Project Officer of Subordinate Service will be promoted to the basic cadre on the basis of Seniority-cum-eligibility.

(2) Duration fixed by the General Administrative Department, continuous and satisfactory service on the posts of Assistant Child Development Project Officer shall be mandatory in order to be eligible for appointment by promotion.



(3) Departmental Promotion Committee shall be constituted by the Department for the appointment by promotion in the basic grade of Bihar Child Development services from the members of the subordinate service.

(4) For the recruitment by the promotion, all the provisions, related to Departmental Promotion Committee and other related provisions issued by General Administration Department will be applicable, from time to time.

CHAPTER- III

Seniority, Confirmation and Promotion

7. **Seniority.** - (1) The Inter se seniority among members of the cadre appointed by direct recruitment under these rules will be determined on the basis of merit list recommended by the Commission.

(2) The inter se seniority among the members appointed by promotion in retransaction shall be determined on the basis of inter se seniority among them.

(3) Determination of inter se seniority among the officials recruited directly and those appointed by promotion to the basic grade - The employees appointed by promotion will be senior to the employees appointed by direct recruitment in that year.

(4) In case of any dispute, seniority of the members will be determined on the basis of Principles and procedures prescribed by the General Administration Department.

8. **Probation Period.** - (1) Each person appointed against the vacant post of basic grade (except promoted officer) will be on probation for a period of 2 years from the date of assuming charge.

(2) To obtain the following trainings will be mandatory during the Probation Period :-

(a) For Direct Recruited Officer -

(1) Institutional training	1 month
(2) Training by BIPARD	3 month
(3) Treasury training	1 month
(4) DPO office Training	1 month
(5) Independent charge of Anganwadi Sevika	1 month
(6) Independent charge of Lady Supervisor	1 month



- (7) Child Development Programme Office training (Independent charge of ACDPO) 1 month
- (8) Independent charge of CDPO 3 month

If the service of any person is not found satisfactory in the probation period, the probation period may be extended but under no circumstances the total period of probation shall exceed 3 years. If the services of the person is not found satisfactory after the end of the extended period, the services may be terminated.

(b) For Appointed Officers by Promotion :-

- (1) Institutional Training 1 month
- (2) Training by BIPARD 3 month
- (3) Treasury Training 1 month
- (4) DPO office Training 1 month

(3) After the first increment of the appointment in this service, the second increment will be given only after that the candidate qualifies the Departmental Examination in following subjects in higher grade (for SC/ST members as decided by General Administration Department) conducted by the Central Examination Committee of Board of Revenue and completion of Treasury Training-

- (a) Hindi (Written)
- (b) Hindi oral
- (c) Accounts (With Book)
- (d) Accounts (Without Book)
- (e) In addition to above subjects, candidates shall have to qualify Computer Training Course from institution recognized by Government.

9. **Confirmation (Except promoted personnel in the cadre).** - After the completion of probation period, the person appointed on probation shall be entitled for confirmation, subject to the following conditions:-

- (i) The passing of Departmental Examination as provided by the Department and Confirmation of Treasury Training by the Board of Revenue, Bihar.
- (ii) After completion of probation period, the person appointed on probation shall be confirmed, subject to the standards prescribed in these rules and passing of Departmental Examination and Computer Training Course as prescribed.
- (iii) Time to time undergone the training as provided and on completion of training, if any, examination has passed.



- (iv) Their conduct and services had been found satisfactory in this period.
10. **Promotion.** - The appointment on the second chain of posts and all above posts of the chain of posts, it shall be made from among the Officers of the lower posts of chain of posts on the basis of seniority-cum-eligibility on the recommendation of Departmental Promotion Committee.
11. **Prescribed Kalawadhi.** - It shall be mandatory for the Officers to complete the minimum kalawadhi and satisfactory service on different posts, as prescribed by the General Administration Department on the lower posts of the chain of posts in order to be eligible for promotion to different posts/stages of this service.
12. **Departmental Promotion Committee.** - Departmental Promotion Committee will be constituted by the Department for promotion to the posts of different grades of this cadre.

CHAPTER-IV

Miscellaneous

13. **Training.** - (1) The member of this service will be sent for training by the State Government in the State or out of the State or to any foreign country. The evaluation made on completion of training shall be taken into account by the Departmental Promotion Committee at the time of promotion.
- (2) It shall be mandatory for an officer (Basic Grade) after recruitment to undergo training as mentioned in rule 8 (2). It shall also be mandatory for an officer to undergo job training as determined, from time to time, by the Central Government.
14. **Salary.** - The pay scale for posts of different grade will be the same as may be sanctioned or revised by the Government, from time to time. The fixation of salary of an officer in any pay scale will be done in accordance with the procedure prescribed by the Government.
15. **Service Period.** - The service period of officers recruited in this cadre will be either determined by the State Government or up to completion or execution period of project, which is earlier.
16. **Disciplinary, Appeal and Punishment.** - Provisions of Bihar Civil Service (Classification, Control & Appeal) Rules, 2005 (as amended time to time) will be applicable to the members of this service.



17. **Residual issues.-** Those subjects or points not specifically covered by these rules, provisions made in relevant code/rules/resolutions by the State Government will applied in context of this service.
18. **Removal of difficulties/Doubts.-** If any difficulties/Doubts arises as to the interpretation of any of the provision of these rules, the power to remove them shall be vested with State Government.
19. **Repeal and Saving. -**
- (1) All the Rules, Resolutions, Orders and Instructions related to the recruitment of Bihar Child Development Project Officers prior to the commencement of these rules are hereby repealed.
- (2) Notwithstanding such repeal, any act done or any action taken under the Rules, Resolutions, Orders and Instructions prior to the commencement of these rules shall be deemed to be done or taken under these Rules as if it were come in to force on the day on which such thing was done or such action was taken.

By order of the Governor of Bihar

(Amarnath Mishra)

Additional Secretary to the Government
Patna, Dated 22.8.15

Memo No. स०क०स्था०१०-२८ / २००८ 3639

Copy to: e- gazette cell, Finance Deptt. GoB, Patna with C.E . and Hard copy for publication in Bihar official Gazette.

Additional Secretary to the Government

Memo No. स०क०स्था०१०-२८ / २००८ 3639 Patna, Dated 22.8.15

Copy to: Member Board of Revenue/All Principal Secretary/Secretary/Secretary, Bihar Public Service Commission, Patna/Secretary, Bihar Staff Selection Commission, Bihar Patna for information.

Additional Secretary to the Government

Memo No. स०क०स्था०१०-२८ / २००८ 3639

Patna, Dated 22.8.15

Copy to: Accountant General (Accounts & Entitlement), Bihar Patna/Officer in-charge, Finance (Personal grievance fixation cell) Department, Bihar Patna/All Divisional Commissioner/Director, ICDS/Social Welfare/Social Security & Disability/ All District Magistrate/ All D.P.O's for information & necessary action.

Additional Secretary to the Government

Memo No. स०क०स्था०१०-२८ / २००८ ३६३९ Patna, Dated २२.८.१५

Copy to: Private Secretary to Minister, DoSW/Principal Private Secretary to Departmental Secretary/All Departmental Officers for information.

A handwritten signature in black ink, followed by the date '22/8/15' written below it.

Additional Secretary to the Government