

Annexure 2

PAISA Pilot Tool



ACCOUNTABILITY INITIATIVE
research and innovation for governance accountability

WEST BENGAL GP SURVEY TOOL

Surveyor Name

Contact

Section 1: Basic Gram Panchayat Level Information

District	Birbhum
Block	
Panchayat Samiti	
Gram Panchayat	

Population

Male	Female	Total

SC/ST Population

SC	ST	OBC	Others

Number of Households:

Number of BPL Households:

Name of the Ruling Party/ Alliance in the Gram Panchayat

2003 to 2008	
2008 till now	

Note: If a Political Alliance is ruling, then please write the names of the Political parties in that alliance.

Section 2: Total Inflows in Gram Panchayat

Year 2005-06			
Type of Inflow	Opening Balance	Receipts During the Year	Expenditure During the Year
Untied Funds			
<i>12 UFC</i>			
<i>2 SFC</i>			
<i>BRGF/ RSVY</i>			
<i>SRD-CSPR/UPF</i>			
Others			
Grand TOTAL			

Year 2006-07			
Type of Inflow	Opening Balance	Receipts During the Year	Expenditure During the Year
Untied Funds			
<i>12 UFC</i>			
<i>2 SFC</i>			
<i>BRGF/ RSVY</i>			
<i>SRD-CSPR/UPF</i>			
Others			
Grand TOTAL			

Section 2: Total Inflows in Gram Panchayat

Year 2007-08			
Type of Inflow	Opening Balance	Receipts During the Year	Expenditure During the Year
Untied Funds			
<i>12 UFC</i>			
<i>2 SFC</i>			
<i>BRGF/ RSVY</i>			
<i>SRD-CSPR/UPF</i>			
Others			
Grand TOTAL			

Year 2008-09			
Type of Inflow	Opening Balance	Receipts During the Year	Expenditure During the Year
Untied Funds			
<i>12 UFC</i>			
<i>2 SFC</i>			
<i>BRGF/ RSVY</i>			
<i>SRD-CSPR/UPF</i>			
Others			
Grand TOTAL			

Section 2: Total Inflows in Gram Panchayat

Year 2009-10			
Type of Inflow	Opening Balance	Receipts During the Year	Expenditure During the Year
Untied Funds			
12 UFC			
2 SFC			
BRGF/ RSVY			
SRD-CSPR/UPF			
Others			
Grand TOTAL			

Section 3: Funds Flow Tracking

Fund Type	Instl. No.	For Which FY	Date Received		Amount Received
Financial Year 2005-06			<i>Pass Book</i>	<i>Cash Book</i>	
SRD- CSPR/UPF					
12 FC					
2 SFC					
BRGF/RSVY					

Fund Type	Instl. No.	For Which FY	Date Received		Amount Received
Financial Year 2006-07			<i>Pass Book</i>	<i>Cash Book</i>	
SRD- CSPR/UPF					
12 FC					
2 SFC					
BRGF/RSVY					

Section 3: Funds Flow Tracking

Fund Type	Instl. No.	For Which FY	Date Received		Amount Received
Financial Year 2007-08			<i>Pass Book</i>	<i>Cash Book</i>	
SRD- CSPR/UPF					
12 FC					
2 SFC					
BRGF/RSVY					

Fund Type	Instl. No.	For Which FY	Date Received		Amount Received
Financial Year 2008-09			<i>Pass Book</i>	<i>Cash Book</i>	
SRD- CSPR/UPF					
12 FC					
2 SFC					
BRGF/RSVY					

Section 3: Funds Flow Tracking

Fund Type	Instl. No.	For Which FY	Date Received		Amount Received
Financial Year 2009-10			<i>Pass Book</i>	<i>Cash Book</i>	
SRD- CSPR/UPF					
12 FC					
2 SFC					
BRGF/RSVY					

Schemes financed by Grants from Twelfth Finance Commission (12th FC)

Section 4: Details of the Expenditure of Schemes: 12th FC

Please obtain information about all schemes on which expenditure was incurred during FYs 2005-06 to 2009-10.

Year	2005-06						
No.	1	2	3				
Name of the Scheme							
Nature of Work							
Location (Gram Sansad)							
Date of Meeting when Scheme was Approved							
Start Date							
Is the scheme complete?							
If the scheme is not complete, what is the reason?							
End Date							
Budgeted Cost	Labour Cost						
	Material Cost						
	Admn. Cost						
	Other Cost						
	Total Cost						
Actual Expenditure	Labour Cost						
	Material Cost						
	Admn. Cost						
	Other Cost						
	Total Cost						

Schemes financed by Grants from Second State Finance Commission (2nd SFC)

Section 4: Details of the Expenditure of Schemes: 2nd SFC

Please obtain information about all schemes on which expenditure was incurred during FYs 2005-06 to 2009-10.

Year	2005-06						
No.	1	2	3				
Name of the Scheme							
Nature of Work							
Location (Gram Sansad)							
Date of Meeting when Scheme was Approved							
Start Date							
Is the scheme complete?							
If the scheme is not complete, what is the reason?							
End Date							
Budgeted Cost	Labour Cost						
	Material Cost						
	Admn. Cost						
	Other Cost						
	Total Cost						
Actual Expenditure	Labour Cost						
	Material Cost						
	Admn. Cost						
	Other Cost						
	Total Cost						

Schemes financed by Grants from Backward Region Grants Fund (BRGF)

Section 4: Details of the Expenditure of Schemes: BRGF

Please obtain information about all schemes on which expenditure was incurred during FYs 2005-06 to 2009-10.

Year	2005-06						
No.	1	2	3				
Name of the Scheme							
Nature of Work							
Location (Gram Sansad)							
Date of Meeting when Scheme was Approved							
Start Date							
Is the scheme complete?							
If the scheme is not complete, what is the reason?							
End Date							
Budgeted Cost	Labour Cost						
	Material Cost						
	Admn. Cost						
	Other Cost						
	Total Cost						
Actual Expenditure	Labour Cost						
	Material Cost						
	Admn. Cost						
	Other Cost						
	Total Cost						

Schemes financed by GP's own revenue

Section 4: Details of the Expenditure of Schemes: Own-revenue of GP

Please obtain information about all schemes on which expenditure was incurred during FYs 2005-06 to 2009-10.

Year	2005-06						
No.	1	2	3				
Name of the Scheme							
Nature of Work							
Location (Gram Sansad)							
Date of Meeting when Scheme was Approved							
Start Date							
Is the scheme complete?							
If the scheme is not complete, what is the reason?							
End Date							
Budgeted Cost	Labour Cost						
	Material Cost						
	Admn. Cost						
	Other Cost						
	Total Cost						
Actual Expenditure	Labour Cost						
	Material Cost						
	Admn. Cost						
	Other Cost						
	Total Cost						

Schemes financed by Grants from SRD-DFID

Section 4: Details of the Expenditure of Schemes: SRD-DFID

Please obtain information about all schemes on which expenditure was incurred during FYs 2005-06 to 2009-10.

Year	2005-06						
No.	1	2	3				
Name of the Scheme							
Nature of Work							
Location (Gram Sansad)							
Date of Meeting when Scheme was Approved							
Start Date							
Is the scheme complete?							
If the scheme is not complete, what is the reason?							
End Date							
Budgeted Cost	Labour Cost						
	Material Cost						
	Admn. Cost						
	Other Cost						
	Total Cost						
Actual Expenditure	Labour Cost						
	Material Cost						
	Admn. Cost						
	Other Cost						
	Total Cost						

Section 5: Gram Sansad Information

Section 5:1

When **should** the GUS submit their **Annual Plan** to the GP?

When **should** the GUS submit their **Budget** to the GP?

(write the month)

Codes: Yes = 1, No = 2

No.	Gram Sansad Name	<i>Prepared Annual Plan and Submitted to the GP on time?</i>				
		2005-06	2006-07	2007-08	2008-09	2009-10
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Section 5.2: Devolution of Funds to the GUS

GP Name
GUS Name/No.

Note:- Ask in the following order for every year from 2005-06 to 2009-10.
1) SRD-CSPR/UPF; 2) 12 FC; 3) 2 SFC; 4) BRGF/RSVY; 5) Own Revenue Sources; 6) Any Other

Details About the Devolution to the selected GUS 1

No.	Actual Transfer		Source	Amount Devolved	For Which Fin. Year?	For What Purpose
	Year	Date				
1	2005-06					

(Add more sheets if necessary)

Section 5.3: Information about Ward/ Gram Sansad Representation

No.	Gram Sansad Name	Winning Party 2008 Elections	Whether Reserved?	If Yes, for Whom?	Position held in GP
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Position held in GP:-

Pradhan

Upa-Pradhan

Sanchalak of the Upa- Samiti (also **mention the name of the committee**)

Codes Category of Reservation

- 1 SC
- 2 SC Female
- 3 ST
- 4 ST Female
- 5 OBC (may not be applicable in West Bengal)
- 6 OBC Female (may not be applicable in West Bengal)
- 7 Female
- 8 Not Reserved